UNIVERSITY OF ILLINOIS
AT CHICAGO

Office for the Protection of Research Subjects (OPRS)
Office of the Vice Chancellor for Research (MC 672)
203 Administrative Office Building
1737 West Polk Street
Chicago, Illinois 60612-7227

Exemption Granted

February 20, 2015

Matthew Lineberry, Ph.D.
Medical Education
808 S. Wood St., CME 973
9th Floor, M/C 591
Chicago, IL 60612
Phone: (312) 355-5418

RE: Research Protocol # 2015-0199
"Understanding Scoring Panelists' Responses in an Educational Script Concordance Test"
Sponsors: None

Dear Dr. Lineberry:

Your Claim of Exemption was reviewed on February 20, 2015 and it was determined that your research protocol meets the criteria for exemption as defined in the U. S. Department of Health and Human Services Regulations for the Protection of Human Subjects [(45 CFR 46.101(b)]. You may now begin your research.

Exemption Period:	**February 20, 2015 – February 20, 2018**
Performance Site:	UIC
Subject Population:	Adult (18+ years) subjects only
Number of Subjects:	10

The specific exemption category under 45 CFR 46.101(b) is:
(2) Research involving the use of educational tests (cognitive, diagnostic, aptitude, achievement), survey procedures, interview procedures or observation of public behavior, unless: (i) information obtained is recorded in such a manner that human subjects can be identified, directly or through identifiers linked to the subjects; and (ii) any disclosure of the human subjects' responses outside the research could reasonably place the subjects at risk of criminal or civil liability or be damaging to the subjects' financial standing, employability, or reputation.

You are reminded that investigators whose research involving human subjects is determined to be exempt from the federal regulations for the protection of human subjects still have responsibilities for the ethical conduct of the research under state law and UIC policy. Please be aware of the following UIC policies and responsibilities for investigators:

1. Amendments You are responsible for reporting any amendments to your research protocol that may affect the determination of the exemption and may result in your research no longer being eligible for the exemption that has been granted.

2. Record Keeping You are responsible for maintaining a copy all research related records in a secure location in the event future verification is necessary, at a minimum these documents include: the research protocol, the claim of exemption application, all questionnaires, survey instruments, interview questions and/or data collection instruments associated with this research protocol, recruiting or advertising materials, any consent forms or information sheets given to subjects, or any other pertinent documents.

3. Final Report When you have completed work on your research protocol, you should submit a final report to the Office for Protection of Research Subjects (OPRS).

4. Information for Human Subjects UIC Policy requires investigators to provide information about the research protocol to subjects and to obtain their permission prior to their participating in the research. The information about the research protocol should be presented to subjects in writing or orally from a written script. When appropriate, the following information must be provided to all research subjects participating in exempt studies:
   a. The researchers affiliation; UIC, JBVMAC or other institutions,
   b. The purpose of the research,
   c. The extent of the subject's involvement and an explanation of the procedures to be followed,
   d. Whether the information being collected will be used for any purposes other than the proposed research,
   e. A description of the procedures to protect the privacy of subjects and the confidentiality of the research information and data,
   f. Description of any reasonable foreseeable risks,
   g. Description of anticipated benefit,
   h. A statement that participation is voluntary and subjects can refuse to participate or can stop at any time,
   i. A statement that the researcher is available to answer any questions that the subject may have and which includes the name and phone number of the investigator(s).
   j. A statement that the UIC IRB/OPRS or JBVMAC Patient Advocate Office is available if there are questions about subject's rights, which includes the appropriate phone numbers.

Please be sure to:

→Use your research protocol number (listed above) on any documents or correspondence with the IRB concerning your research protocol.

We wish you the best as you conduct your research. If you have any questions or need further help, please contact me at (312) 355-2908 or the OPRS office at (312) 996-1711. Please send any correspondence about this protocol to OPRS at 203 AOB, M/C 672.

Sincerely,

Charles W. Hoehne, B.S., C.I.P.
Assistant Director
Office for the Protection of Research Subjects

cc: Ilene B. Harris, Medical Education, M/C 591